

#### DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY

#### **REQUEST FOR QUOTATIONS**

# RFQ: 04/2026 APPOINTMENT OF A SERVICE PROVIDER FOR REPAIR OF MUNICIPAL TRUCK ENGINE

Enquiries : Office hours only Administrative : Ms. M. Ralinotsi Tel : 017 734 6163

E-mail : <u>melodyr@pixleykaseme.gov.za</u>

QUOTATION	N INFORMATION				
	Project Name : APPOINTMENT OF A SERVICE PROVIDER FOR REPAIR OF MUNICIPAL TRUCK ENGINE				
Name of the	Supplier:				
CSD SUPPLIER NO:					
Price :	R(Exc	luding VAT)			
VAT @15%	: R	(VAT Amount)			
Total Price	: R	(Including VAT)			

**CLOSING DATE: TUESDAY, 19 AUGUST 2025 AT 12:00** 

#### **CONTENTS**

- 1. BID INVITATION (MBD1)
- 2. SPECIFICATIONS
- 3. PRICING SCHEDULE
- 4. MDB FORMS
  - 4.1 DECLARATION OF INTEREST (MBD 4)
  - 4.2 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011 (MBD 6.1)
  - 4.6 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)
  - 4.7 CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

#### MBD 1

# PART A INVITATION TO BID

VOLLADE LIEDEDY INVITED TO	DID FOR DECLUDEME	NTC OF THE	יום חם	VIEVV	A ICAIA CEME	1.00	AL MUNICIDALITY	
<b>YOU ARE HEREBY INVITED TO</b> RFQ NO: 04/2026				ST 2025				
	CLOSING DATE:							
	DESCRIPTION   APPOINTMENT OF A SERVICE PROVIDER FOR REPAIR OF MUNICIPAL TRUCK ENGINE  THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).							
BID RESPONSE DOCUMENTS			JIOIT A	AAIZIIII	LIT CONTINACT	ION		
BOX SITUATED AT	WAT DE DEI GOTTED	טוע דווב טוט						
Dr Pixley ka Isaka Seme Local	Municipality Offices (E	ntrance Foye	r)					
Cnr Adelaide Tambo Street an		-						
Volksrust								
2470								
SUPPLIER INFORMATION								
NAME OF BIDDER								
POSTAL ADDRESS								
STREET ADDRESS								
TELEPHONE NUMBER	CODE				NUMBER			
CELLPHONE NUMBER								
FACSIMILE NUMBER	CODE				NUMBER			
E-MAIL ADDRESS								
VAT REGISTRATION NUMBER								
TAX COMPLIANCE STATUS	TCS PIN:			OR	CSD No:			
B-BBEE STATUS LEVEL	Yes		B-BBEE STATUS			Yes		
VERIFICATION CERTIFICATE	L res		LEVEL SWORN —		168			
[TICK APPLICABLE BOX]	□No		AFFIDAVIT		No			
[A B-BBEE STATUS LEVEL VERIF	[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR							
PREFERENCE POINTS FOR B-BB	EĘ]		·		,			
ADE VOIL THE ACCREDITE								
ARE YOU THE ACCREDITED				4 D.E	VOLL A FORE	ION		
REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS					YOU A FORE D SUPPLIER I			
/SERVICES /WORKS					SOODS /SERVI			
OFFERED?				/WORI				
31	☐Yes	∏No		711011	011211		∏Yes	∏No
	[IF YES ENCLOSE P	ROOF]					[IF YES, ANSWER P.	ART B:3]
TOTAL NUMBER OF ITEMS								
OFFERED				TOTAL	L BID PRICE		R	
SIGNATURE OF BIDDER			DATE					
CAPACITY UNDER WHICH							-	
THIS BID IS SIGNED								
BIDDING PROCEDURE ENQUI	RIES MAY BE DIRECTE	D TO:	TECH	INICAL	INFORMATION	MAY	BE DIRECTED TO:	
DEPARTMENT	BUDGET AND TREA DEPARTMENT	SURY	COVI	NITACT DEDCON		M	r M Msibi	
						7 734 6100		
TELEPHONE NUMBER						_	86 6302209	
FACSIMILE NUMBER						_	fanukkhona@pixleyka	aseme.gov 72
E-MAIL ADDRESS	melodyr@pixleykase	eme.gov.za	_ IVI/\	, \UUI		111	.a.rammona@pixicyki	

# PART B TERMS AND CONDITIONS FOR BIDDING

	BID SUBMISSION:			
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TACCEPTED FOR CONSIDERATION.	TIME TO THE CORRECT ADDRESS.	LATE BIDS WILL NOT BE	
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL	FORMS PROVIDED-(NOT TO BE RE	-TYPED) OR ONLINE	
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIA PREFERENTIAL PROCUREMENT REGULATIONS, 20 APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF	17, THE GENERAL CONDITIONS OF		
2.	TAX COMPLIANCE REQUIREMENTS			
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR	TAX OBLIGATIONS.		
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE TO ENABLE THE ORGAN OF STATE TO VIEW THE			
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS IN ORDER TO USE THIS PROVISION, TAXPAYERS VITHE WEBSITE WWW.SARS.GOV.ZA.			
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-A	WARD QUESTIONNAIRE IN PART B:	3.	
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERT	IFICATE TOGETHER WITH THE BID.		
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CS		VED, EACH PARTY MUST	
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS A CSD NUMBER MUST BE PROVIDED.	REGISTERED ON THE CENTRAL SU	IPPLIER DATABASE (CSD),	
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF S	SOUTH AFRICA (RSA)?	☐ YES ☐ NO	
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?		☐ YES ☐ NO	
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISH	HMENT IN THE RSA?	☐ YES ☐ NO	
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME	IN THE RSA?	☐ YES ☐ NO	
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM	OF TAXATION?	☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.				
	AILURE TO PROVIDE ANY OF THE ABOVE PARTICUL DS WILL BE CONSIDERED FROM PERSONS IN THE S		D.	
SIGNA	ATURE OF BIDDER:			
CAPA	CITY UNDER WHICH THIS BID IS SIGNED:			
DATE	:			

#### DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY



#### **REQUEST FOR QUOTATIONS**

Proposals are hereby invited from accredited service providers to submit quotations as detailed in the below table:

RFQ NO	PROJECT NAME	ENQUIRIES	CLOSING DATE &
RFQ 04/2026			19 August 2025 at 12:00

RFQ documents are obtainable from Tuesday 12 August 2025 from the Municipal Reception free of charge. Quotations will be evaluated in terms of 80/20 preference point system. NB failure to submit the following documents will result to disqualification: Completed RFQ documents must be accompanied by the proof of registration on the CSD; certified copy of ID's for company directors or members, copy of tax clearance certificate, copy of company registration certificate, BBBEE Certificate, Municipal account for rates and services or a signed copy of a lease agreement if leasing a property attached with municipal rates and services where applicable, all MBD forms completed in full.

Duly completed documents must be sealed in an envelope clearly marked: "MUNICIPAL MANAGER, DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY, AND PROJECT NAME (as indicated in the table above) CLOSING DATE:19 August 2026 as indicated in the table above must be placed in the tender box at Dr Pixley Ka Seme Local Municipality offices, c/o Adelaide Tambo Street & Dr Nelson Mandela Drive in Volksrust not later than the date as indicated in the table above where proposals will be opened in public.

Late quotations or proposals, incomplete RFQ documents and per email or fax will not be accepted and the Dr Pixley Ka Isaka Seme Local Municipality does not bind itself to accept the lowest or any tender. Dr Pixley Ka Isaka Seme Local Municipality reserves itself the right to accept a tender as a whole or in part.

MA NGCOBO MUNICIPAL MANAGER

Notice Number: 64/2025

#### **SPECIFICATION**

The scope of work include the following:

- > REPAIR JSP422MP UD TRUCK NISSAN (Tanker)
- Complete Engine Overhaul
- > Vin No:ADDH1000000009269
- > Engine No: FE6007544H

#### **CONDITIONS**

- 1. Completed RFQ documents must be accompanied by the proof of registration on the CSD,
- 2. Certified copy of ID's for company directors or members,
- 3. Copy of tax clearance certificate,
- 4. Copy of company registration certificate,
- 5. BBBEE Certificate,
- 6. Municipal account for rates and services or a signed copy of a lease agreement If the Director or the bidder is not the person owning the account for municipal utility, bidder Must attach proof of agreement to operate in the premises with the person responsible for utility account that is not owing more than 90 days, should the bidder fail to attach proof will be disqualified.
- 7. All MBD forms completed in full.

#### **PRICING SCHEDULE**

DESCRIPTION	RATE	TOTAL
Complete Engine Overhaul	1	
TOTAL EXCL. VAT		
VAT @ 15%		
TOTAL INCL. VAT		
Signature of the Bidder	Date	

**Stage 2: PREFERENCE POINTS SCORING SYSTEM** 

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL	100

### Specific goals points will be allocated as follows:

The specific goals allocated points in terms of this tender	Number ofpoints  allocated(80/20 system)  (To be completed by the organof state)
Enterprises that are at least 51% black-owned	5
Enterprises that are at least 51% women-owned	5
Enterprises that are at least 51% youth-owned	5
At least 51%People Living with Disability	0
Locality (Within the Municipal Jurisdiction)	5
TOTAL	20

•••••	•••••
Signature of the Bidder	Date
Digitature of the Diduct	Daic

#### MBD 4- DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state\*.
- 1. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their positioning relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

In order to give effect to the above, the following questionnaire must be completed and submitted with

3.1	Full Name:
3.2	Identity Number:
3.3	Company Registration Number:
3.4	Tax Reference Number:
3.5	VAT Registration Number:
3.6 3.6.1	Are you presently in the service of the state*  YES/NO  If so, furnish particulars.
3.7 twelve	Have you been in the service of the state for the past YES/NC months?  3.7.1 If so, furnish particulars.

(a) a member of -

3

the bid.

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>\*</sup>MSCM Regulations: "in the service of the state" means to be -

3.8		, have any relationship (family, friend, e and who may be involved with the ev		YES/NO
	3.8.1	If so, furnish particulars.		
3.9	persons	a, aware of any relationship (family, fries in the service of the state who may be ation of this bid?		YES/NO
	3.9.1	If so, furnish particulars		
	Are an	ny of the company's directors, mandlers or stakeholders in service of	C 1	YES/NO
	3.10.1	If so, furnish particulars.		
3.11		y spouse, child or parent of the compa- olders or stakeholders in service of the sta		YES/NO
	3.11.1	If so, furnish particulars.		
	CED	THE CATHON		
	CER	TIFICATION		
	тти	E UNDERSIGNED (NAME) .		
	1, 1111	CINDERSIGNED (NAME) .	•••••	••••••
		IFY THAT THE INFORMAT! I IS CORRECT.	ION FURNISHED ON THIS I	DECLARATION
	_	CEPT THAT THE STATE I		SHOULD THIS
	S	ignature	Date	
	P	osition	Name of Bidder	

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

# NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the  $\frac{80}{20}$  preference pointsystem.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to meanthat preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender isadjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. **DEFINITIONS**

- (a) "**tender**" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposalof assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or  $Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

# 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOMEGENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10 
$$Ps = 80 (1 + \frac{Pt - P max}{P max})$$
 or  $Ps = 90 (1 + \frac{Pt - P max}{P max})$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goalsstated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference pointsystem will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

# Table 1: Specific goals for the tender and points claimed are indicated per the tablebelow.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number ofpoints allocated(80/20 system) (To be completed by the organof state)	Number ofpoints claimed (80/20 system) (To be completedby the tenderer)
Enterprises that are at least 51% black-owned	5	
Enterprises that are at least 51% women-owned	5	
Enterprises that are at least 51% youth-owned	5	
At least 51%People Living with Disability	0	
Locality (Within the Municipal Jurisdiction)	5	
TOTAL	20	

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3.	Name of company/firm
4.4.	Company registration number:

#### 4.5. TYPE OF COMPANY/ FIRM

- o Partnership/Joint Venture / Consortium
- o One-person business/sole propriety
- Close corporation
- Public Company
- o Personal Liability Company
- o (Pty) Limited
- o Non-Profit Company
- State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentaryproof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as aresult of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audialteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

MBD 8

#### DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audialterampartem rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="www.treasury.gov.za">www.treasury.gov.za</a> ) by clicking on its link at the bottom of the home page.	Yes	No

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (includin court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	g a Yes	No
4.3.1	If so, furnish particulars:	- I	
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes of municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months	or Yes	No 🗆
4.4.1	If so, furnish particulars:	- I	
4.5	Was any contract between the bidder and the municipality / municipal ention or any other organ of state terminated during the past five years on account failure to perform on or comply with the contract?		No 🗆
4.7.1	If so, furnish particulars:		
I, TH	FICATION  E UNDERSIGNED (FULL NAME)		
I AC	LARATION FORM TRUE AND CORRECT.  CEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.	CTION MAY	BE TAKEN
Signa	nture Date		
 Positi	ion Name of Bidder		